

California State University, Fresno Foundation

HEAD KITCHEN CHEF – UNIVERSITY DINING HALL

JOB ANNOUNCEMENT #17-875

POSITION:	Head Kitchen Chef – Full time benefited position for California State University, Fresno Foundation (University Dining Hall). Under the general direction of the Senior Manager, the Head Kitchen Chef directs and trains the kitchen staff, leads the team in food preparation for the University Dining Hall. The Head Chef supervises the day-to-day kitchen operation.
ESSENTIAL JOB FUNCTIONS:	<p>Under the supervision of the Senior Manager, this position is responsible for:</p> <ul style="list-style-type: none"> • Daily oversight, preparation and execution of food according to the menus, recipes and quality standards set by University Dining Services. • Determines production needs and directs kitchen staff on food preparation according to the recipes and quality standards set by University Dining Services. • Ensures that safe and sanitary food handling procedures are used in their own work as well as the work of those they are directing. Provides training and retraining to staff on correct safety measures and procedures. • Operates all food service equipment safely and provides training and retraining to staff on equipment safety. • Follows instructions and responds to management direction; Maintains a positive attitude and good work habits, including proper attendance established by the Senior Manager; Sets the example of behavior in the kitchen. • Follows cleaning schedules as set by management. During shutdowns, will be required to clean and help direct staff in cleaning the facility. • Oversees the training of new kitchen staff. • Cooperates with Line Supervisors in running the serving lines; Maintains proper food temperatures and provides assistance to the serving lines during the peak periods. • Responds promptly to customer needs and requests for service and assistance; able to deal with frequent change, delays, or unexpected events. • In absence of the manager, the Head Kitchen Chef will be required to supervise part-time and student employees thorough out the entire operation. • Responsible for adhering to and enforcing all Campus and organizational policies and procedures, all applicable state and federal laws, rules and regulations. • Facilitates teamwork and team spirit among all staff and mangers within University Dining Services, University and the organization. • May require performing duties or assisting in other areas outside this job description on a temporary basis as assigned by the manager. • Perform other duties as assigned by manager and able to offer assistance to other areas when finished with own duties
QUALIFICATIONS & EXPERIENCE:	<p><i>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</i></p> <ul style="list-style-type: none"> • High School diploma or general education degree (GED) • One (1) year experience related and/or training • ServSafe Certified • Must possess a valid driver’s license, reliable vehicle, and valid insurance as driving may be a requirement of the position
SALARY/BENEFITS:	\$14.00 - \$15.50 per hour, DOE. Salary will be commensurate and competitive with experience and qualifications. Benefits include health, dental, vision, life insurance, vacation, sick, and holiday pay.
DEADLINE:	Application review begins January 2, 2018. Open until filled.

TO APPLY:	<p>Please visit the Auxiliary Human Resources page at www.auxiliary.com for job announcement and application. Applications may be mailed, emailed, faxed or delivered in person to:</p> <p>California State University, Fresno Auxiliary Human Resources 2771 E. Shaw Avenue Fresno, CA 93710 Fax: (559) 278-0988</p> <p>Application & resume may be e-mailed to: HRAUX@LISTSERV.csufresno.edu</p>
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RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION

*California State University, Fresno is a smoke free campus. For more information, please click <http://fresnostate.edu/adminserv/smokefree/index.html>
Employment for this position is by the California State University, Fresno Foundation. This is not a State of California position.*

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